



**Certified Professional Guardianship and Conservatorship Board
Regulations Committee**

Tuesday, March 22, 2022

Zoom Meeting

8:00 am – 9:00 am

Meeting Minutes

Members Present

Mr. Dan Smerken, Chair
Commissioner Cadine Ferguson-Brown
Mr. William Reeves*
Ms. Amanda Witthauer

Members Absent

Dr. Rachel Wrenn

Guests

Dr. K. Penney Sanders

Staff

Ms. Kay King
Ms. Sherri White

1. Meeting Called to Order and Roll Call

The meeting was called to order at 8:02 am.

2. Minutes from March 1, 2022 Meeting

The minutes from the meeting of March 1, 2022 were approved as amended.

3. Regulations Committee Chair's Report - Board Referrals from APS, 2021 Grievances and Board Investigations

The Committee Chair briefed Committee members on the status of several issues. With respect to APS referrals, the Chair shared the following from the Standards of Practice Committee:

SOPC takes the position that the signed document should have sufficient information such that an appointed CV would be able dispel or confirm the allegations by contacting witnesses identified in the referral signed by APS. In other words, if the document is "signed" by APS as 3rd party but there's still not enough information for a CV to do anything, it should not be considered complete even if it otherwise is signed and dated and therefore meets the criteria of option 2.

**Will Reeves joined the meeting at 8:06 am*

Mr. Smerken noted that the Board Chair has withdrawn the request for the Committee to review regulations regarding the scope of investigations and indicated that the Standards of Practice Committee chairs are addressing the issue. The Standards of Practice Committee has also indicated that additional regulations are not required with respect to grievances received in 2021.

Dr. Sanders expressed gratitude to Will Reeves for his work regarding DSHS processes in relation to the Board's work.

4. Draft Amendments to Regulation 708 Voluntary Surrender

The Committee reviewed Dr. Wrenn's suggested changes to Regulation 708. The Committee decided to send the proposed changes to the Applications Committee for review and comments on implementation prior to sending to the Board.

5. Board Listening Session(s)

The Committee Chair noted that the Board Chair has no request to the Committee on this topic at this time.

6. UGA Legislative Fixes

The Committee discussed keeping a list of issues pertinent to the Board's work that may be considered for suggested legislative amendment.

The Committee's next meeting date and time is April 26 at 8 am.

The meeting adjourned at 8:34 am.